

MENTORING REQUEST

INDIVIDUAL PROJECT APPLICATION PROCESS



A provider is eligible for mentor/coaching for an Individual Project when he or she:

- ☆ Is **registered in the Professional Development System (PDS)** and is eligible for incentives.
- ☆ Completes an IdahoSTARS **Training Scholarship Application Form**, requests a Mentor/Coach for an Individual Project, and sends it to the Scholarship Office in Boise.
- ☆ Specifies the approximate **number of times to meet** with a mentor/coach that would be required for the completion of the goal (our suggestion is 10 – or fewer).
- ☆ Checks the **SPECIFIC topic** in which they are requesting mentor/coaching.
- ☆ Lists the **outcomes** that they would like to achieve.
 - Examples are: business practices, health and safety issues, help with developmentally appropriate practices, playground safety, etc.
- ☆ Specify the estimated **start date** of the project.

Individual Projects are also available for:

- ☆ Support with Accreditation
 - NAFCC
 - NAEYC
- ☆ CDA Assessment
- ☆ GED testing

On-line CDA program through the College of Southern Idaho

- ☆ Mentor/Coaching is a required part of this program!
- ☆ If the student would like to be in the Apprenticeship Program – for the full 4000 hours of on-the-job training – they follow the registration process for Apprenticeship with the U.S. Dept. of Labor.
 - In that case, their apprenticeship will most likely continue for a full year past their completion of the on-line course work – which is a real bonus!
- ☆ If the student and/or director does NOT want the full Apprenticeship, the student can have a mentor/coach for a unique type of Individual Project – which will last for the entire time that the student is working towards the CDA.
- ☆ In either case, the Scholarship Office lets the Mentor director know that a new on-line CDA student has applied.
 - The Mentor office will then contact the Regional CCR&R Consultant for help in matching the student with a mentor/coach.
 - The Student will choose from mentor/coaches offered by the Regional Consultant and sign an agreement with the mentor/coach.
 - When the M.E.C.E. office has received the signed contract, the mentor/coaching can begin.