



IdahoSTARS

Quality Rating and Improvement System

Standards for Family Home and Group Child Care

First Steps	Standards	Tier 1	Tier 2	Tier 3	Tier 4	Tier 5
Current License • Owner QRIS Orientation • Owner ERS Orientation • QRIS Facility Profile • QRIS Improvement Plan	Environment Measures environment through the Environment Rating Scales 3—15 points	* Environment Rating Scale score 3.0—3.49 <input type="checkbox"/>	* Environment Rating Scale score 3.50—3.99 <input type="checkbox"/>	* Environment Rating Scale score 4.0—4.99 <input type="checkbox"/>	* Environment Rating Scale score 5.0—5.49 <input type="checkbox"/>	* Environment Rating Scale score 5.5 or above <input type="checkbox"/>
	Education Documents current qualifications of owner 1—5 points <i>*numbers represent the career pathway level in the IdahoSTARS Professional Development System</i>	* Owner PDS Registry level* 1.1—2.4 OR 4.0—4.1 OR 5.0—5.1 OR educational equivalent * Owner is enrolled in CDA coursework OR has declared a major in ECE <input type="checkbox"/>	* Owner PDS Registry level* 3.0—3.6 OR 4.2 OR documents completed CDA coursework * Owner has additional 15 hours training or 1 college credit in business in the past 5 years * Owner has at least one year experience operating a child care facility <input type="checkbox"/>	* Owner PDS Registry level* 4.3—4.6 OR 5.2 OR 6.0—6.1 * Owner has additional 30 hours training or 2 college credits in business in the past 5 years * Owner has at least two years experience operating a child care facility <input type="checkbox"/>	* Owner PDS Registry level* 5.3—5.5 OR 6.2 * Owner has additional 45 hours training or 3 college credits in business in the past 5 years * Owner has at least three years experience operating a child care facility <input type="checkbox"/>	* Owner PDS Registry level* 6.3—8.0 * Owner has at least five years experience operating a child care facility <input type="checkbox"/>
	Professional Development Documents ongoing training and education of owner 1—5 points	* Owner has taken 8 hours of IdahoSTARS approved training in the 12 months prior to application <input type="checkbox"/>	* Owner has taken 15 hours of IdahoSTARS approved training OR 1 ECE credit in the 12 months prior to application <input type="checkbox"/>	* Owner has taken 20 hours of IdahoSTARS approved training OR 1 ECE credit plus 5 hours training in the 12 months prior to application <input type="checkbox"/>	* Owner has taken 25 hours of IdahoSTARS approved training OR 1 ECE credit plus 10 hours training in the 12 months prior to application <input type="checkbox"/>	* Owner has taken 30 hours of IdahoSTARS approved training OR 2 ECE credits in the 12 months prior to application <input type="checkbox"/>
	Inclusion Documents how a facility supports children's full participation and ways staff intentionally plan for each child and family to be successful 1—5 points	* Owner has taken 1 hour of IdahoSTARS approved training in Component 9, Special Needs, in the 12 months prior to application * Written policy that reflects facility commitment to serving children with disabilities * Posted community resource list specific to serving children with disabilities <input type="checkbox"/>	* Owner has taken 2 hours training in Component 9 in the 12 months prior to application * Submit <i>Inclusion Self-Reflection</i> to University of Idaho in the 12 months prior to application * Written policy and procedure to serve children with disabilities in the family's primary language * Written policy and procedure to document each child's developmental growth, strengths and challenges * Enrollment packet includes Child Find brochure & application <input type="checkbox"/>	* Owner has taken 3 hours training in Component 9 in the 12 months prior to application * Written policy and procedure for referrals to outside support to address needs and/or concerns * Provide one formal parent/teacher conference per year to share child's development * Methods for documenting children's developmental growth, strengths and challenges are used at least once every three months <input type="checkbox"/>	* Owner has taken 4 hours training in Component 9 in the 12 months prior to application * Written policy and procedure to document follow-up of any referral outcomes * Methods for documenting children's developmental growth, strengths and challenges are used at least once monthly <input type="checkbox"/>	* Owner has taken 5 hours training in Component 9 in the 12 months prior to application * Provide two formal parent/teacher conferences per year to share child's development * Methods for documenting children's developmental growth, strengths and challenges are used at least once weekly * 90% of children have their development screened by qualified staff within 90 days of enrollment <input type="checkbox"/>
	Strengthening Families Documents implementation of Strengthening Families through Early Care and Education 1—5 points	* Owner has taken 3 hours training in Component 10, Protective Factors * Written policy and procedures to recognize and respond to signs of abuse and neglect * Document 5 examples of written or posted communication * Documented family orientation procedures <input type="checkbox"/>	* Owner has taken 5 hours training in Component 10 * Document 2 social events, 1 educational meeting, and 1 volunteer activity * Posted community resource list <input type="checkbox"/>	* Owner has taken 7 hours training in Component 10 * Document 3 social events, 2 educational meetings, and 2 volunteer activities * Intake form that includes family goals * Establish Parent Work Group <input type="checkbox"/>	* Owner has taken 11 hours training in Component 10 * Document 4 social events, 3 educational meetings, and 3 volunteer activities * Record of assistance connecting families with services * Submit <i>Strengthening Families Self-assessment Summary</i> * Submit <i>Strengthening Families Action Plan</i> <input type="checkbox"/>	* Owner has taken 15 hours training in Component 10 * Document 5 social events, 4 educational meetings, and 4 volunteer activities * Documented system of emergency support <input type="checkbox"/>
	Child-To-Staff Ratio Documents the child-to-staff ratio 2, 4 or 5 points	* Legally operating <input type="checkbox"/>	* Use the following formula Child's Age: Points: Birth but less than 2 years 2 2 years but less than 4 years 1 Four and up 1/2 The maximum number of points or children per provider is 10, as determined by actual count or by using the formula, whichever method results in the lower number of children <input type="checkbox"/>	* Ratio of the youngest child applies if group is mixed Age: Child-to-Staff: Birth but less than 12 months 4:1 12 mos but less than 2 years 5:1 2 years but less than 3 years 6:1 3 years but less than 5 years 10:1 Kindergarten and up 12:1 <input type="checkbox"/>		
	Group Size Documents the number of children in each group 2 or 5 points	* Legally operating <input type="checkbox"/>	* Group size for the youngest child applies if the group is mixed Age: Group Size: Birth but less than 12 months 8 12 months and above 12 <input type="checkbox"/>			
	Business Practices Documents business practices 1—5 points	* Child enrollment form includes information for allergy and chronic medical conditions, plus authorization to pick up children with photo ID * Documented training in recognizing and responding to signs of child abuse and neglect * An operating budget for the current year is available * Written policy and procedure for maintaining continuity for children and families, including reasoning, schedule, and proactive actions regarding dismissal <input type="checkbox"/>	* Individual children's allergy information is posted * Facility has basic business liability insurance * Facility tracks meals and snacks served to children * Written open door policy <input type="checkbox"/>	* Facility has comprehensive business liability insurance * Written policy and procedure to collect tuition and/or fees in advance of care & to charge for irregular or unscheduled care giving * Parents use satisfaction survey every year to evaluate the program * Written policy and procedure for accident reports <input type="checkbox"/>	* Emergency information and field trip authorization for each child is readily available and taken with the provider any time the children are taken outside the facility * Facility gives parents end-of-the-year statement of all payments received * Facility is enrolled in USDA Food program and is reimbursed monthly for food served * Written policy and procedure for daily health checks <input type="checkbox"/>	* Completed self-study using the <i>Business Administration Scale for Family Child Care</i> * Improvement plan based on self-study <input type="checkbox"/>

