



STEP 10: Submit the QRIS Improvement Plan and Funding Request

Use the *QRIS Improvement Plan* to complete the *QRIS Funding Request*. The *Funding Request* should correspond with the stated goals for Year 1.

1. For each goal with the funding box checked, indicate the amount of funding requested
2. Explain how the funding will help accomplish the goal
3. For the following years' goals, list possible ways to contribute matching funds for a funding request
4. Submit the *QRIS Improvement Plan* and *Funding Request* to the QRIS office

Q: What are 'matching funds'?

A: After funding is received for the facility profile improvement plan, facilities will match funding with a 20% contribution from the facility when funds are requested in consequent years. This match may consist of a monetary match (20% of the request) or a combination of monetary and non-monetary match. The combination match will consist of 10% monetary contribution and 10% equivalent in:

- Volunteer time donated by parents & community members. This time is calculated at a rate to reflect either 'general volunteer' or 'professional services', depending on the service delivered
- Materials, supplies, equipment
- Professional services, donated or discounted

Q: Do I need 'matching funds' before the facility even has a STAR rating?

A: No, matching funds are not required for the first *QRIS Improvement Plan* that is created from the *Facility Profile*. Even so, the plan prompts thinking about matching funds or donations in order to prepare for that requirement on the consequent plans.