

## CHILD-TO-STAFF RATIO Quality Standard



**CHILD –TO-- STAFF RATIO** documents the ratio of children-to-staff in each classroom. Lower ratios mean staff has the opportunity for frequent one-on-one shared time and conversations, adequate supervision, meaningful learning activities, and immediate care as needed.

**Worksheet needed to complete this section:** *QRIS Ratio Worksheet* found in the Worksheet Section

### Terms:

- **Child to Staff ratio:** The number of children per teacher in each group

### Directions:

1. Complete the *QRIS Ratio Worksheet*
2. Compare the ratio for each classroom to the ratio grid on the worksheet and check the box if the classroom meets the QRIS ratio.
3. Calculate the percentage of classrooms that meet the QRIS ratio indicator.
4. Identify the tier on the grid below that corresponds with the average Child-to-Staff Ratio percentages for the facility.
  - Begin by looking at the indicator in Tier 1. Ask yourself if the statement is true for the facility.
  - If the answer is 'yes', it is true at this time, check the box and gather the supporting materials to submit with the completed application. The materials you need are listed in red beneath the indicator.
  - If the answer is 'no', it is not true at this time, leave the box empty.
  - If the indicator in Tier 1 is NOT in place, check the **Not yet at Tier 1** box.
  - If the indicator is checked in Tier 1, check the Tier 1 box; if the indicator in Tiers 1 & 2 is in place, check off the Tier 2 box, and so on.
5. Transfer the information to the Ratio Quality Standard section on the *Application for a Facility Profile*.
6. Attach documentation.

**Child-to-Staff Ratio Quality Indicators**

<b>RATIO</b>				
Not yet at Tier 1 <input type="checkbox"/>				
<input type="checkbox"/> Tier 1	<input type="checkbox"/> Tier 2	<input type="checkbox"/> Tier 3	<input type="checkbox"/> Tier 4	<input type="checkbox"/> Tier 5
Legally operating	Ratio of the youngest age group applies if group is mixed	Ratio of the youngest age group applies if group is mixed	Ratio of the youngest age group applies if group is mixed	Ratio of the youngest age group applies if group is mixed
	<b>25%</b> of classrooms meet QRIS ratios	<b>50%</b> of classrooms meet QRIS ratios	<b>75%</b> of classrooms meet QRIS ratios	<b>100%</b> of classrooms meet QRIS ratios

<b>Age</b>	<b>QRIS Ratio</b>
<b><i>Birth to but less than 12 months</i></b>	<b><i>4:1</i></b>
<b><i>12 months but less than 2 years</i></b>	<b><i>5:1</i></b>
<b><i>2 years to but less than 3 years</i></b>	<b><i>6:1</i></b>
<b><i>3 years but less than 5 years</i></b>	<b><i>10:1</i></b>
<b><i>Kindergarten</i></b>	<b><i>12:1</i></b>
<b><i>6 years but less than 13 years</i></b>	<b><i>15:1</i></b>

WHAT TO SEND IN



- The *Child-to-Staff Ratio Standard* section of the *Application for a Facility Profile*
- *QRIS Ratio Worksheet* (in the Worksheet section) recording the groups of children, the age of the youngest child in each group, the number of teachers in each group, and the percentage of classrooms that meet the indicator. Each room is assigned a number that will remain the same from year to year, even if the space is occupied by different groups of children from year to year.

***Helpful hints for the Ratio Standard:***



- Generally, each classroom is considered a group but occasionally exceptions apply.
- The ratio is always determined by the age of the youngest child who may be in attendance.
- Child-to-staff ratio will be verified on-site by the assessor when a facility applies for a star rating.