

Director – Micron Early Learning Center

- ✓ \$21.00 - \$26.25 / Hour
- ✓ Employee Type:
- ✓ Full Time 1 - Non Exempt
- ✓ Amanda Darrington
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The Treasure Valley Family YMCA is seeking an Early Learning Center Director for our newest location in Boise, Idaho. Micron Technology, Inc. will be opening this Early Learning Center this year and the center will be operated by the Treasure Valley Family YMCA and will provide STEM-based programming. The center is located across from Micron's corporate headquarters and marks the company's progress towards plans to address the need for high-quality, affordable childcare.

The **Early Childhood Director** is responsible for operations of the childcare program within Branch and Association parameters, creating a friendly, helpful, positive atmosphere for everyone who enters the Y program through supervising assigned staff and managing program development, safety and engagement activities.

Responsibilities:

- Work closely with the Area Director to ensure Department operations are consistent with approved Leading Practices which includes legal obligations, licensing requirements, child abuse prevention, marketing strategies, and Y policies and procedures.
- Engage and maintain collaborative relationships with internal and external partnerships and stakeholders.
- Supervise Child Development staff, including hiring, onboarding, role-modeling, coaching, scheduling, and on-going development.
- Provide leadership through planning, organizing, supervising and facilitating staff in a variety of age-appropriate curriculum, child assessments, and parent communication on child growth & development.
- Engage participants and parents to deepen their relationships in the Y cause.
- Actively participate in team meetings and committees as assigned.
- Facilitate staff meetings to keep staff advised and informed of all program offerings, class scheduling, participant changes, and policies.

Qualifications:

- Associate degree in Early Child Development, actively enrolled in an Associate Degree Program, or equivalent work experience.
- Minimum 3 years working in Child Development with at least 2 years of supervisor or management experience.
- Experience in human relations, fiscal management, staff & volunteer development, and community partnership building.

- Ability to address and make solid decision in emergency situations.
- Excellent verbal and written communication skills including telephone etiquette and computer use.
- Must have good interpersonal and communications skills and be sensitive, adaptable, professional, and articulate when dealing with others.
- Must be able to maintain confidentiality.

Schedule:

This is a full-time professional position. Operating hours will be Monday through Friday, 5:30am through 7:30pm.

Benefits:

Treasure Valley Family YMCA provides a progressive work environment with great benefits for qualifying full-time employees. Benefits include:

- 12% employer-funded retirement plan after two years of service with immediate vesting and ability to make additional contributions to retirement benefits through 403(b) savings plan.
- High quality and affordable benefits including health (75% employer paid for family) and dental insurance (50% employer-paid for family).
- Free use of YMCA facilities for immediate family.
- Generous paid-time off package, earning at the rate of 24 paid days off per year to start.
- Mileage reimbursement and a \$50 cell phone reimbursement.

Welcoming and Inclusion:

At the Y, we welcome everyone whose behavior adheres to our core values of caring, honesty, respect, and responsibility. We advance our cause by building a stronger and more equitable community where everyone has the opportunity to learn, grow, thrive, and reach their full potential with dignity. The Y is a force for building bridges among all people—regardless of ability, age, birthplace, cultural background, ethnicity, faith, gender, gender identity, ideology, income, race, or sexual orientation. The Y is for all.

How To Apply:

External candidates must complete an online application. If you have any questions regarding the position, please visit our website at www.ymcatvidaho.org or contact jobs@ymcatvidaho.org. All current and previous YMCA staff must apply through their UKG account, and updated resume and cover letter is recommended.